

New Holstein Elementary Pick-Up/ Drop-Off Procedures

Before School

Parent Drop-Off:

- Please drop students off in the circle in the front of the building.
- To keep students safe, and keep traffic moving, please do not get out of your car in the parent drop off line.
- Supervision starts at 7:30, no students should arrive before then. Students remain outside until 7:50.
- 4K students only may use the west side parking lot and walk your child to the office.

Bus:

- All bus students will be dropped off on Washington St. on the East side of the building

After School

Parent Pick-Up

- Parent pick-up is on Washington St. at 3:00 p.m.
- There is no parent pick up in the office unless previously scheduled for appointments, etc.
- The circle in the front of the building should not be used for parent pick up

Bus:

- Students will meet busses on the _____ side of the building

In order to provide adequate time to notify the necessary school personnel, any changes to pick-up/bus routines for the day needs to be called in BEFORE NOON. Thank you.